

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General

Inspector General



June 20, 2018

Greer Johnson Gillis
Director
Department of General Services
2000 14th Street, N.W., 8th Floor
Washington, D.C. 20009

Richard Reyes-Gavilan
Executive Director
District of Columbia Public Library
1990 K Street, N.W.
Washington, D.C. 20006


Dear Director Gillis and Executive Director Reyes-Gavilan:

The purpose of this letter is to inform you that the Office of the Inspector General (OIG) plans to conduct an audit of the West End Library and Fire Station Maintenance Fund (Fund) in accordance with D.C. Code § 1-325.181(e), which requires that the OIG conduct an audit of the Fund on an annual basis. The objectives of the audit are to: 1) assess the assets, liabilities, fund balance, revenue, and expenditures of the Fund; and 2) determine if any Fund expenditures were not permitted under the law. We will conduct this review in accordance with generally accepted government auditing standards.

This audit will be conducted under project code OIG No. 18-1-22MA. Please reference this project code in correspondence involving this audit. Our preliminary audit fieldwork will begin on or about July 5, 2018.

Please provide Ms. Dinell Arnold, Audit Director, an agency point of contact to arrange an entrance conference to discuss the audit process, the audit objectives, and to answer any questions you may have. She can be reached at dinell.arnold@dc.gov or (202) 727-6890. Should you have questions prior to the entrance conference please contact Ms. Arnold or Mr. Benjamin Huddle, Assistant Inspector General for Audits, at (202) 727-2540.

Sincerely,


Daniel W. Lucas
Inspector General

DWL/tda

cc: The Honorable Muriel Bowser, Mayor, District of Columbia, Attention: Betsy Cavendish (via email)
The Honorable Phil Mendelson, Chairman, Council of the District of Columbia
Mr. Rashad M. Young, City Administrator, District of Columbia
The Honorable Kathy Patterson, D.C. Auditor, Office of the D.C. Auditor
Mr. Jeffrey DeWitt, Chief Financial Officer, Office of the Chief Financial Officer