

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Inspector General**

Inspector General



March 14, 2016

The Honorable Muriel E. Bowser  
Mayor of the District of Columbia  
Mayor's Correspondence Unit  
The John A Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 316  
Washington, D.C. 20004

Rashad M. Young  
City Administrator  
Office of the City Administrator  
The John A Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 521  
Washington, D.C. 20004

**Re: Management Implication Report (MIR)<sup>1</sup> – District Agencies Conducting Administrative Inquiries into Potential Criminal Violations**

Dear Mayor Bowser and Mr. Young:

As you are aware, the Office of the Inspector General (OIG) independently conducts investigations relating to the programs and operations of District government departments and agencies, including independent agencies.<sup>2</sup> Further, the OIG is required to expeditiously report to the United States Attorney's Office (USAO) whenever there is reasonable grounds to believe that there has been a violation of federal or District Criminal law.<sup>3</sup>

The OIG is issuing this MIR to advise you of several instances where District agencies have initiated an administrative inquiry into a matter that involves potential criminal violations. Unless properly coordinated, administrative inquiries of such matters may jeopardize effective prosecution of criminal misconduct. Investigations to support a criminal prosecution require the expertise of properly trained and duly authorized criminal investigators. Therefore, when evidence of criminal misconduct within the OIG's purview is discovered, District agencies must coordinate with the OIG, before an administrative inquiry proceeds.

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<sup>1</sup> The OIG issues MIRs on matters of priority concern that affect multiple District agencies.

<sup>2</sup> D.C. Code § 1-301.115a (a-1) (1) (Supp. 2015).

<sup>3</sup> *Id.* at (f).

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To avoid jeopardizing a potential criminal investigation, District agencies should implement the following procedures:

1. Upon discovery of possible criminal activity, suspend the administrative inquiry so that any additional activities do not interfere with a potential OIG criminal investigation, to include refraining from conducting any additional interviews or discussing related matters with witnesses or the subject(s) until directed to resume the inquiry by the OIG.
2. District agencies shall immediately report the information discovered and the action taken to the OIG at (202) 727-2540.
3. In suspending their activities, District agencies shall take special care to avoid alerting witnesses, subjects, or others that information suggesting criminal activity has been discovered.

If you have any questions, please call Karen E. Branson, General Counsel, at 202-727-2540. Thank you in advance for your attention to this matter and your continued support of this Office.

Sincerely,



Daniel W. Lucas  
Inspector General

DWL/mnw

Enclosure

cc: District of Columbia Agency Heads