

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Inspector General**

Inspector General



October 30, 2006

The Honorable Anthony A. Williams  
Mayor  
District of Columbia  
1350 Pennsylvania Avenue, N.W.  
Mayor's Correspondence Unit, 2<sup>nd</sup> Floor, Suite 221  
Washington, D.C. 20004

**RE: SIGNIFICANT ACTIVITY REPORT**

Dear Mayor Williams:

On March 27, 2006, the Office of the Inspector General (OIG) received a letter from Frank Milligan, Director, Internal Security, Office of the Chief Financial Officer (CFO), who reported that Terri Minor, former Civilian Payroll Technician, Human Support Services Cluster, CFO altered Time and Attendance (T&A) records for her boyfriend, Steven McGloster, former Corrections Officer, Department of Youth Rehabilitation Services (DYRS), for seven pay periods.

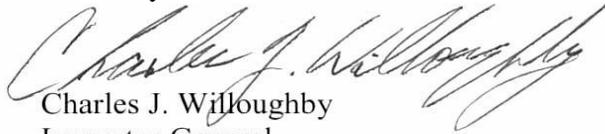
The OIG investigation determined that Minor, who worked for the CFO as a Civilian Payroll Technician for 20 years, prepared and submitted fraudulent T&A records from October 2005 through January 2006 (14 weeks – totaling seven pay periods). Minor recorded McGloster as having worked 40 hours per week, overtime, night differential, and/or holiday pay. As a result, McGloster received approximately \$19,002.76. However, for the 14 weeks that Minor issued fraudulent T&A records, McGloster was actually out of work on leave without pay status. Minor resigned from employment on March 23, 2006.

On October 20, 2006, U.S. District Court Judge Henry H. Kennedy, Jr., United States District Court for the District of Columbia, sentenced Minor to five years of probation, and ordered her to pay \$19,002.76 in restitution (a condition of probation) and a \$100 special assessment court fee.

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Page 2

This case was prosecuted by Assistant U.S. Attorney Daniel Butler. If you need any additional information, please feel free to call me on (202) 727-2540 or Leonard C. Odom, Assistant Inspector General for Investigations, on (202) 727-2995. When calling, please reference OIG Control Number 2006-0188.

Sincerely,

  
Charles J. Willoughby  
Inspector General

CJW/lvh