

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General

Inspector General



August 8, 2006

The Honorable Anthony A. Williams
Mayor
District of Columbia
1350 Pennsylvania Avenue, N.W.
Mayor's Correspondence Unit, 2nd Floor, Suite 221
Washington, D.C. 20004

RE: SIGNIFICANT ACTIVITY REPORT

Dear Mayor Williams:

This report is to inform you of an investigation conducted by Special Agent Lloyd V. Hodge, D.C. Office of the Inspector General (OIG), concerning Terri Minor, a District of Columbia Office of the Chief Financial Officer (OCFO) employee who pled guilty to a theft scheme at the OCFO located at 64 New York Avenue, N.E., Washington, D.C.

This investigation revealed that Minor, who worked for the OCFO as a Civilian Payroll Technician for 20 years, altered time and attendance (T&A) records from October 2005 through January 2006 for her boyfriend, Steven McGloster, former Corrections Officer at the Department of Youth Rehabilitation Services (DYRS). Minor prepared and presented fraudulent T&A records for 14 weeks – totaling seven pay periods. As a result, McGloster received approximately \$19,000.

From November 2004 to April 2006, McGloster worked as a Correctional Officer at the Oak Hill Youth Center, which was operated by the DYRS. For the 14 weeks that Minor issued fraudulent T&A records, McGloster was actually on leave without pay. However, Minor entered 40 hours per week, overtime, night differential, and/or holiday pay on McGloster's T&A record.

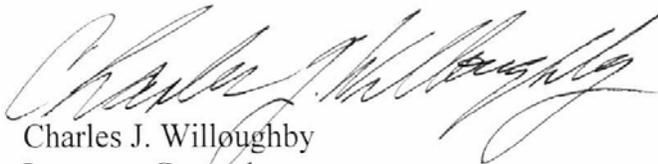
Minor resigned from the District government on March 23, 2006. On July 26, 2006, Minor pled guilty to aiding and abetting the obtaining of funds by fraud from a program receiving federal funds. (During the time McGloster worked at Oak Hill Youth Center, the DYRS received at least \$10,000 per year from the United States Department of Justice). As part of her plea, Minor acknowledged that she and McGloster agreed to alter McGloster's T&A records to fraudulently

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show that he was working. Minor faces up to 10 years in prison when sentenced by United States District Judge Henry Kennedy on October 20, 2006. A criminal information has been filed against McGloster as well.

If you need any additional information, please feel free to call me or Leonard C. Odom, Assistant Inspector General for Investigations, on (202) 727-2540.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles J. Willoughby". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Charles J. Willoughby
Inspector General

CJW/lvh